

**Hammond Professional  
Indemnity Consultants Limited**

Somerset House  
37 Temple Street  
Birmingham  
B2 5DP

Tel: +44 (0) 333 222 4257

Email: office@hammondpi.com  
Web: www.hammondpi.com

***The preferred choice  
of professionals***

The contractors policy will be suitable  
in the following circumstance:

1. Contractors work will be signed off by a senior/supervising member of their Client
2. Contractors will comply with all points of the declaration including "providing non-manual services as a contractor for one client at a time, not being an independent consulting business providing professional services for a fee"

**Employers Liability:**

1. You/Your Employees do not undertake work where you are involved in any manual process of manufacture, construction or demolition (this does not include the installation of IT, Telecommunications and other audio/visual equipment but would include the type of work expected of an electrical contractor e.g. the complete re-wiring of an office)
2. You/Your Employees are not exposed to silica, asbestos, or substances containing asbestos
3. You/Your Employees do not undertake work on power stations, nuclear installations, or establishments
4. You/Your Employees do not undertake work on refineries, bulk storage, or premises in oil gas or chemical industries or offshore structures

The Statement of Fact  
has been underwritten by  
Manchester Underwriting Management Ltd.

# Contractor Acceptance Form

Please sign and return the form by any  
of the following methods:

<b>Email:</b>	Signed copy back to: office@hammondpi.com
<b>Fax:</b>	0330 0249375
<b>Post:</b>	Hammond PI Consultants Somerset House 37 Temple Street Birmingham, B2 5DP

## Paying For Your Insurance Premium

This policy is non-cancellable and refunds will not be issued once Policy Documents and Certificates have been issued.

Payment can be made using the following methods (please tick):

☐ **Electronic Bank Transfer (Bacs/Standing Order):**

Account Name:	HPIC Client Account
Sort Code:	20-77-62
Account Number:	83529940
Name Of Bank:	Barclays Bank
Reference:	Please Quote Your "Company Name"

☐ **Telephone Payment:** Call 0333 222 4257

**You should not assume cover is in place until you receive a written confirmation from Hammond Professional Indemnity Consultants Ltd to that effect. Written confirmation will be issued once Signed Declaration and Premium has been received.**

## Statement of demands and needs

This Professional Indemnity Insurance policy covers the needs for those:

- Who are engaged as non-manual contractors
- Not involved in the Construction or Medical Sector
- Domiciled in the UK
- Needing Professional Indemnity Insurance
- Requiring Public Liability Insurance (optional)
- Where the fee income is below £200,000
- Requiring employer liability insurance (optional)
- Who have no more than 2 employees, which include Directors

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# Contractor Acceptance Form

Your Name:

Name of Firm:

Limited

Please insert full registered company name

Date Insurance to start:

Within 30 days.

Cover cannot be backdated

Business Activities:

Address:

Telephone:

Email:

Your company/You:

- is/are UK-based and that all your work is carried out in the UK for UK-based clients
- the total fee income for the current year and/or last year is no more than £200,000
- only provide non-manual services as a contractor for one client at a time, not being an independent consulting business providing professional services for fee
- has not had any claim made against it/you and you do not know of any circumstances which may give rise to a claim, or unreported claims against you or the company or any present or former Partner, Director, Member or Employee for any of the risks for which insurance is sought, whether successful or otherwise
- has never had any application for similar insurances made on your behalf or on behalf of any of the present or past partners, directors or principals, or predecessors in business, declined, renewal refused or cancelled
- is not involved in Actuarial activities or working in the Medical/Construction Industries.

**Levels of Cover**

Please select the level of cover you require:

Please note that an administration fee of £48.00 will be applied.

Professional Indemnity		
£1m	£140.00 + IPT	
£2m	£315.00 + IPT	

Public Liability		
£1m	£50.00 + IPT	
£2m	£75.00 + IPT	
£5m	£90.00 + IPT	

Employers Liability (2 persons)		
£10m	£65.00 + IPT	
<b>ERN Reference if EL selected</b> <input type="text"/>		

\* The Premiums shown above excludes Insurance Premium Tax (currently payable at 12%). Should the rate of IPT changes then premium will change in line. The Professional Indemnity Excess is Nil. The Public Liability Excess (Third Party Property Damage) is £250 each & every claim. The policy period will be for 12 months.

**STATEMENT OF FACT:** By accepting this insurance you confirm that the facts stated above are true. These facts and all other information either provided by you or on your behalf to which this insurance relates form the basis of the contract of insurance.

**DECLARATION:** I/we declare that, after full enquiry, the above statements are correct and that I/we have not misstated, omitted or suppressed any material fact or information. I/we agree that this form together with any other information supplied by me/us shall form the basis of any contract of insurance which may be affected.

If there is any material alteration to the facts and information which I/we have provided or any new material matter arises before the completion of the contract of insurance, I/we undertake to inform Hammond Professional Indemnity Consultants Ltd/Manchester Underwriting Management Ltd.

I /we hereby consent to any information I/we have provided being processed by you for the purposes of providing insurance and claims handling, which may necessitate sharing such information with third parties, which includes your Introducer/Accountant/Recruitment Agent. Under The General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) you have the right to access or amend the information we hold about you. If you would like to exercise this right please contact Hammond Professional Indemnity Consultants Ltd/Manchester Underwriting Management Ltd.

Signature of Director

Date

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